

Chapter Name:

Link to submission form: [CLICK HERE](#)

## Preliminary Requirements

Point	Requirement	Description		Notes
1	The chapter submits Chapter Information Form and Active Roster for spring semester.	Completed Chapter Information Form and Roster are due by the first Monday of the semester via the submission form linked above. Active Roster must use the provided template.	<input type="checkbox"/>	Date Submitted:
2	The chapter submits all appropriate documents and forms associated with recruitment and intake/new member education for spring semester.	Completed New Member Roster template and New Member Anti-Hazing Acknowledgement signatures submitted via the submission form linked above within 48 hours of bid acceptance.	<input type="checkbox"/>	Date Submitted:
3	The chapter submits Chapter Information Form and Active Roster for fall semester.	Completed Chapter Information Form and Roster are due by the first Monday of the semester via the submission form linked above. Active Roster must use the provided template.	<input type="checkbox"/>	Date Submitted:
4	The chapter submits all appropriate documents and forms associated with recruitment and intake/new member education for fall semester.	Completed New Member Roster template and New Member Anti-Hazing Acknowledgement signatures submitted via the submission form linked above within 48 hours of bid acceptance.	<input type="checkbox"/>	Date Submitted:
5	The chapter submits Chapter Officer Report	Completed Chapter Officer Report template submitted via the submission form linked above within 72 hours of elections being completed. Chapters who's elections occur after the established ALPHA Standards of Excellence deadline must communicate this in advance of the deadline.	<input type="checkbox"/>	Date Submitted:
6	The chapter maintains a comprehensive general liability insurance in the minimum amount of \$1,000,000.00 (one million dollars) of primary liability coverage (each occurrence), with general aggregate coverage of at least \$2,000,000.00 (total). Such liability insurance shall include Columbia University, its officers, employees and agents, as an additional named insured and shall be written with an	Chapter must maintain a certificate of insurance liability at all times. Chapters should present a digital copy to their FSL advisor annually via the submission form linked above. Chapters will receive notice from the Assistant Director of Fraternity and Sorority Life when the certificate of insurance is about to expire. Failure to maintain an updated insurance certificate will result in the chapter being unable to host or participate in any activity including recruitment/intake.	<input type="checkbox"/>	Date Completed:

	insurance carrier acceptable to the University.			
7	The chapter submits the most updated Inter/National and Local Chapter Bylaws and Constitution. This should include information on anti-hazing policies and risk management.	Chapter must submit a digital copy of these policies prior to the established ALPHA Standards of Excellence Deadline via the submission form linked above.	<input type="checkbox"/>	Date Completed:
8	The chapter leadership meets with a fraternity/sorority advisor from Fraternity and Sorority Life at least twice a semester.	After two meetings between the chapter leadership and the FSL advisor take place, the chapter must email their FSL advisor confirming the meetings took place.	<input type="checkbox"/>	Date Submitted:
9	The chapter has at least one volunteer advisor from their Inter/National organization or alumni membership advisor meet with FSL advisor once each academic year.	Chapter must email their FSL advisor to confirm the required meeting took place. Chapter may also provide a sign-in sheet from and FSL sanctioned advisor meeting.	<input type="checkbox"/>	Date Completed:
10	Members of the chapter participate in a Diversity Education or Multiculturalism workshop.  100% of your chapter based on average chapter size from the full ALPHA Standards year.  Not all members must attend the same training. Failure to complete will result in immediate Probationary Recognition for the following calendar year.	Many chapters work with <a href="#">ROOTED</a> or <a href="#">Multicultural Affairs' Identity and Inclusion Series</a> to complete this requirement. If the chapter is interested in hosting a workshop outside the above resources, chapters should consult with their FSL advisor for approval. If you plan on using a student leader who is not a ROOTED-trained peer educator, you must seek approval from your FSL advisor.  Chapters must submit the Educational Workshop template via the submission form linked above.  *If you have more than 50 members, you should host AT LEAST one workshop in the Spring and one in the Fall to meet the 100% attendance requirement.*	<input type="checkbox"/>	Date Submitted:
11	Members of the chapter participate in a Sexual Respect educational workshop.  100% of your chapter based on average chapter size from the full ALPHA Standards year.  Not all members must attend the same training.  Failure to complete will result in immediate Probationary	Educational workshops can include topics like sexual assault, sexual harassment, consent, bystander intervention (to prevent sexual assault), healthy sexuality, alcohol and sexual assault, how to help a friend, or Student Services for Gender-Based and Sexual Misconduct policy. All workshops must be requested at least three weeks in advance.  If the chapter has questions about a program they are interested in hosting, chapters should consult with their FSL advisor for specific approval of the training. If you plan on using a student leader who is not an SVR-trained peer educator, you must seek approval from your FSL advisor.	<input type="checkbox"/>	Date Completed:.

<p>Recognition for the following calendar year.</p>	<p>Columbia SVR and Columbia Gender-Based Misconduct are pre-approved to host workshops.</p> <p>Columbia SVR Workshops can be found at <a href="http://bit.ly/ColumbiaSVRWorkshop">http://bit.ly/ColumbiaSVRWorkshop</a></p> <p>Chapters can schedule a workshop with Gender-Based Misconduct by emailing <a href="#">Gender Based Misconduct</a>.</p> <p>*If you have more than 50 members, you should host AT LEAST one workshop in the Spring and one in the Fall to meet the 100% attendance requirement.*</p> <p>Chapters must submit the Educational Workshop template via the submission form linked above.</p>		
<b>TOTAL</b>			

## Additional Education

Point	Requirement	Description		Notes
<p><b>12</b></p>	<p>The chapter participates in a General Fraternity Insurance Coverage and Risk Management educational workshop which addresses insurance liability, criminal liability, and risk management to better understand the legal responsibilities of your chapter.</p> <p>80% chapter attendance based on chapter size during the semester in which the presentation was held.</p>	<p>Chapters may work with their chapter/alumni advisor for this presentation.</p> <p>Chapters must submit the Educational Workshop template via the submission form linked above.</p>	<input type="checkbox"/>	<p>Date Submitted:</p>
<p><b>13</b></p>	<p>Members of the chapter participate in a wellness educational workshop</p> <p>80% of your chapter based on average chapter size from the full ALPHA Standards year.</p> <p>Not all members must attend the same training.</p>	<p>Wellness educational workshops can include, but is not limited to: Alcohol, Communication, Assertiveness, Contraception, Nutrition &amp; Healthier Eating, Fitness, Sexual &amp; Reproductive Health, Stress, Sleep, and Tobacco. All workshops must be requested at least three weeks in advance. Columbia Health Workshops can be found at <a href="http://bit.ly/ColumbiaHealthWorkshop">http://bit.ly/ColumbiaHealthWorkshop</a></p> <p>If the chapter has questions about a program they are interested in hosting, chapters should consult with their FSL advisor for specific approval of the training. If you plan on using a student leader who</p>	<input type="checkbox"/>	<p>Date Completed:</p>

		is not a Barnard Well-Woman-trained or Alice Health-trained peer educator, you must seek approval from your FSL advisor.		
		Chapters must submit the Educational Workshop template via the submission form linked above.		
<b>14</b>	The chapter participates in a Fire Prevention educational workshop  80% chapter attendance based on chapter size during the semester in which the presentation was held.	<b>Only required for chapters occupying University-Owned brownstones.</b>  Chapters should email <a href="mailto:firesafety@columbia.edu">firesafety@columbia.edu</a> or call 212.854.1892 at least three weeks in advance to request a training.  Chapters must submit the Educational Workshop template via the submission form linked above.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Academics

Point	Requirement	Description		Notes
<b>15</b>	The overall chapter average GPA is at or above a 3.0 for both the Fall and Spring semesters.	Will be verified by Fraternity & Sorority Life staff from information submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3).  Chapter rosters must include the self-reported cumulative GPA of every member.	<input type="checkbox"/>	
<b>16</b>	The chapter provides incentives and recognition for academic achievement.	The chapter should submit written documentation of incentives for academic achievement. This may be a written note from the Scholarship Chair explaining rituals or meeting traditions that honor high achieving students. In the past, chapters have submitted highlighted portions of their chapter handbook.  Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>17</b>	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of academics. Statements must be a minimum of 300 words.	Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Leadership Development & Member Education

Point	Requirement	Description		Notes
18	The appropriate chapter leader(s) have attended the spring semester Greek leadership training hosted by Residential Life-Fraternity & Sorority Life	Will be verified by Fraternity & Sorority Life staff after training has taken place.	<input type="checkbox"/>	
19	The appropriate chapter leader(s) have attended the fall semester Greek leadership training hosted by Residential Life-Fraternity & Sorority Life	Will be verified by Fraternity & Sorority Life staff after training has taken place.	<input type="checkbox"/>	
20	The chapter has 80 % or more of all new members during the ALPHA Standards year in attendance at the New Member Summit.	<p>The Inter-Greek Council will schedule the New Member Summit and will provide attendance rosters to chapters.</p> <p>Chapters are encouraged to have new members attend the New Member Summit during the semester in which they will be initiated.</p> <p>Chapters must submit the New Member Summit Attendance template via the submission form linked above by the established ALPHA Standards deadline.</p>	<input type="checkbox"/>	
21	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of leadership development and member education. Statements must be a minimum of 300 words.	Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Philanthropy and Community Service

Point	Requirement	Description		Notes
22	<p>Chapter has completed 5 hours of service per member for the spring semester.</p> <p>Hours will be calculated using total hours served by all members divided by number of members in chapter.</p>	Chapters must submit the Community Service Tracking template via the submission form linked above by 5:00pm on the last day of finals each spring semester.	<input type="checkbox"/>	Date Completed:
23	Chapter has completed 5 hours of service per member for the fall semester.	Chapters must submit the Community Service Tracking template via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:

	Hours will be calculated using total hours served by all members divided by number of members in chapter.			
<b>24</b>	The chapter has raised at least \$5 per member throughout the year.  Funds raised will be calculated using total dollars raised by all members throughout the ALPHA Standards year divided by the average active chapter size throughout the ALPHA Standards year.	Chapters must submit the Philanthropy Tracking template via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>25</b>	The chapter has organized and executed at least one program or event that benefits an organization of their choice. The chosen organization must be legitimate 501(c)(3) incorporated group (e.g. Relay for Life; St. Jude's, Susan G. Komen, etc).	Chapter must submit proof of the event taking place via the submission form linked above by the established ALPHA Standards deadline each year.  In previous years, chapters have submitted a flyer, email, and/letter from the organization stating the amount of funds raised for the organization. If soliciting funds digitally through the 501(c)(3) directly, a screenshot of funds raised is sufficient.	<input type="checkbox"/>	Date Completed:
<b>26</b>	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of philanthropy and community service. Statements must be a minimum of 300 words.	Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Chapter Management

Point	Requirement	Description		Notes
<b>27</b>	The chapter operates with a Standards Board to address any violations or misconduct from membership.	Chapter should submit a digital copy of these policies submitted via the submission form linked above.	<input type="checkbox"/>	Date Completed:
<b>28</b>	The chapter maintains an updated website that includes a link to the Columbia Residential Life-Fraternity & Sorority Life website.	Chapter should upload a document with the working website link to via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>29</b>	The chapter has hosted transitioning for incoming and outgoing officers that incorporates goal setting and outlines position duties/responsibilities.	Chapter should submit a chapter transition plan (digital) via the submission form linked above.	<input type="checkbox"/>	Date Completed:

<b>30</b>	The chapter has attended and participated in all appropriate Inter-Greek Council meetings for the year.	Chapters should email <a href="mailto:igc-exec@columbia.edu">igc-exec@columbia.edu</a> for confirmation of attendance after all IGC meetings have been held for the ALPHA Standards year. Once confirmed by IGC Exec, the email should be saved as a PDF and submitted via the submission form linked above.	<input type="checkbox"/>	Date Completed:
<b>31</b>	The chapter has attended and participated in all appropriate Governing Council meetings (IFC/MGC/PHC) for the year.	Chapters should email their respective council for confirmation of attendance after all council meetings have been held for the ALPHA Standards year. Once confirmed by council exec, the email should be saved as a PDF and submitted via the submission form linked above.	<input type="checkbox"/>	Date Completed:
<b>32</b>	The chapter has at least one member attend regional and/or national meetings, conferences, conventions, and trainings hosted by the Inter/National organization.	Proof of attendance must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.  Chapters can submit registration confirmation, transportation itinerary, or an email confirming attendance.	<input type="checkbox"/>	Date Completed:
<b>33</b>	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of chapter management. Statements must be a minimum of 300 words.	Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Activities and Alumni/ae

Point	Requirement	Description		Notes
<b>34</b>	The chapter has 60% or more of members involved in another recognized Columbia University student organization during the ALPHA Standards year  Involvement percentage will be based on the average active chapter size across the ALPHA Standards Year	Will be verified by Fraternity & Sorority Life staff from information submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3).	<input type="checkbox"/>	
<b>35</b>	The chapter has members holding executive officer positions in recognized student organizations outside of any Fraternity & Sorority Life organization including councils and IGC.	Will be verified by Fraternity & Sorority Life staff from information submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3).	<input type="checkbox"/>	

36	The chapter has collaborated and planned at least one event throughout the ALPHA Standards year with another organization on campus that is not an FSL fraternity or sorority.	Chapter must submit proof of the co-hosted program via the submission form linked above by the established ALPHA Standards deadline each year.  In previous years, chapters have submitted a flyer, email, photo, and/or space reservation.	<input type="checkbox"/>	Date Completed:
37	The chapter has made efforts to reach out to alumni/ae members and invite alumni to at least one chapter/university event each year.	Chapter must submit proof of alumni/ae outreach via the submission form linked above by the established ALPHA Standards deadline each year.  In previous years, chapters have submitted a flyer, alumni/ae newsletter, or email correspondence with alumni/ae.	<input type="checkbox"/>	Date Completed:
38	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of activities and alumni/ae. Statements must be a minimum of 300 words.	Documentation must be submitted via the submission form linked above by the established ALPHA Standards deadline each year.	<input type="checkbox"/>	Date Completed:
<b>Total</b>				

## Judicial: Deductions

Point	Requirement	Description		Notes
39	Chapter was found responsible for violating a Columbia University, Guide to Living, and/or Fraternity and Sorority Life policy	Chapter will lose one point for each hearing they were found responsible from Judicial Board. This will be verified by the Judicial Board.		
40	Chapter status was changed to housing/social probation or another lower level status on judicial sanction.	Chapter will lose 3 points each time their status changes. This will be verified by Judicial Board.		
41	Chapter status was changed to social suspension or any higher level status on judicial sanction.	Chapter will lose 4 points each time their status changes. This will be verified by Judicial Board.		
42	Chapter status was changed to probationary recognition on judicial sanction.	Chapter will lose 5 points each time their status changes. This will be verified by Judicial Board.		
<b>Total Deductions</b>				

**\*\*NOTE\*\*** If chapters are found responsible for violating a policy also are sanctioned with a status change, the chapter will only be penalized with the status change deduction.



## Bonus: Additional Point Opportunities

Point	Requirement	Description	Score	Notes
43	The chapter has had 60% or more of members participate in at least one Inter-Greek Council sponsored philanthropic or service event this year.	Chapters should email <a href="mailto:igc-exec@columbia.edu">igc-exec@columbia.edu</a> for confirmation of attendance. Once confirmed by IGC Philanthropy Chair, the email should be saved as a PDF and submitted via the submission form linked above.		
44	Chapter has participated in a council specific (IFC/Panhellenic/MGC) initiative in the spring semester	Chapters should email their respective council for confirmation of attendance. Once confirmed by council exec, the email should be saved as a PDF and submitted via the submission form linked above.		
45	Chapter has participated in a council specific (IFC/Panhellenic/MGC) initiative in the fall semester	Chapters should email their respective council for confirmation of attendance. Once confirmed by council exec, the email should be saved as a PDF and submitted via the submission form linked above.		
46	Chapter has members on Inter-Greek Council and/or Judicial Board for entirety of ALPHA Standards year.	Will be verified by the IGC Judicial Board Advisor  Chapters meeting this requirement will be awarded one point maximum.		
<b>Total Bonus Points</b>				

## Submission Scores

Crown(s)	Points required WITH Housing	Points required WITHOUT Housing
1	1-7	1-6
2	8-13	7-11
3	14-23	12-22
4	24-33	23-32
5	34-38	33-37