

Summer Study Columbia College

Center for Student Advising Fact Sheet

How many points may I take through Columbia's Summer Session?

Columbia students may take no more than eight points in any Columbia Summer Session period or in overlapping periods, and a maximum of sixteen points for the entire summer.

May I take any class during the Columbia Summer Session?

Since summer courses are offered through the Columbia University School of Continuing Education, not all courses offered during the Columbia Summer Session may count toward the Columbia College Degree. As during the normal academic year, students may not take certain graduate level (business, law etc.) courses. There may also be other restrictions. Consult with your Adviser.

How do I register for the Columbia Summer Session?

You may register by telephone, via the web or at the Registrar's office; in fact, registration appointment times will be made available on your SSOL account just prior to the start of the registration period for each session. The instructions for registration are noted in the Summer Bulletin located at 303 Lewisohn Hall or on the Summer Session website at <http://www.ce.columbia.edu/summer/>. You do not need special permission or approval forms prior to registration; however it is important that you consult with your Adviser regarding your intentions.

May I take summer courses somewhere other than Columbia?

If you wish to take summer courses somewhere other than Columbia you must receive permission from the Advising Center to do so. Permission is only granted if:

- You have fallen behind in credits
- You must take a pre-requisite for a major course that must be taken in the fall
- You plan to take an intensive language course.

If I am eligible to take courses outside of Columbia, how do I receive approval to do so?

- You should obtain the Summer School Elsewhere Credit Approval Form which further outlines the above permission guidelines and speak with your Adviser.
- Gather as much descriptive material as possible about the course, including a class description and syllabus. Often this information is available on the school's website; contact the school's corresponding department for more detail.
- Obtain approval from your department's Director of Undergraduate Studies if you plan to take the course for a particular major or concentration.
- Bring completed form and course description to your Adviser for final approval.

How will I receive credit for summer courses?

After being granted permission to take a summer course outside of Columbia, you must receive a B- or better to receive credit. P/F credit is not acceptable. Once the course is complete, you will request that an official transcript be forwarded to the attention of your Adviser.

May I take Summer courses abroad for Credit?

In order to take summer courses abroad, you must attend an approved summer abroad program. A list of options may be found online at www.studentaffairs.columbia.edu/studyabroad.

With whom should I speak to discuss summer course options?

Make an appointment with your Adviser.